

## Travel Documents

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Dear RICHARD WILLIAM DANIELS,

Please find travel documents enclosed for your party. We ask that you review them carefully to ensure that the services correspond with the reservation you made.

Your airline itinerary and any travel vouchers that are provided for cruise, rail, hotel and other services must be printed and carried with you along with your passports and other important travel documents. The additional content is comprised of tips and general information to help with your trip preparation. These pages need not be printed.

**Reservation # : 444085**

**Departure Date : 12 Oct 12**

### Passenger Name(s)

RICHARD WILLIAM DANIELS

SANDRA MILLER COLE

**Services Provided By:** Gate 1 Travel

### Your Documents Include:

#### Flight Itinerary

Provided you purchased your international flight(s) from Gate 1, you will find your flight itinerary attached. Please review About Your Flights in the Know Before You Go informational section for important information regarding your flights.

#### Local Contact Information

Should you require assistance during your trip, we provide you with a list of local contacts including your hotel information. We recommend that you leave a copy of this with relatives or friends in case they need to reach you while you are traveling.

#### Vouchers

For passengers traveling independently, hotel vouchers are included below. Passengers traveling on an Escorted tour do not require hotel vouchers. You will also receive vouchers for pre-purchased transfers and/or optional sightseeing tours. If provided here with your documents, vouchers should be presented to suppliers before services are provided.

#### Day-by-day Itinerary

Clients who purchased an Escorted tour will receive a day-by-day itinerary. Passengers traveling independently do not require this information.

#### Know Before You Go

This section provides essential guidelines to help you to prepare for any trip including information about flights, airport security, arrival in your destination, transfers, accommodations and other services.

#### About Your Trip

This section provides information about the specific destination you are visiting and the trip that you have purchased.

**If you receive this package electronically, please print the flight itinerary, daily itinerary and vouchers to carry with you.**

Thank you for choosing Gate 1 Travel for your vacation.

## Flight Itinerary for Reservation #: 444085

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Additional baggage charges may apply. For details, please visit [www.gate1travel.com/baggagefees.aspx](http://www.gate1travel.com/baggagefees.aspx)

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### Airline confirmation number(s): Lan Chile Airlines HBMYRJ

Passengers : SANDRA MILLER COLE, RICHARD WILLIAM DANIELS

**12Oct12 Lan Chile Airlines, LA 2515**

FLIGHT OPERATED BY AND MARKETING BY LANPER

From : **Miami, FL (MIA)**

Departure Terminal : **N/A**

Departs : **6:40PM**

To : **Lima, Peru (LIM)**

Arrival Terminal : **N/A**

Arrives : **11:20PM**

Flight Duration: **5 hr(s) 40 min**

Class/Cabin : **N ECONOMY**

Seats : **18A, 18C**

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### Airline confirmation number(s): Taca International Airlines Z4MUHP

Passengers : SANDRA MILLER COLE, RICHARD WILLIAM DANIELS

**14Oct12 Taca International Airlines, TA 009**

TRANS AMERICAN AIRLINES - TACA PERU

From : **Lima, Peru (LIM)**

Departure Terminal : **N/A**

Departs : **10:20AM**

To : **Cuzco, Peru (CUZ)**

Arrival Terminal : **N/A**

Arrives : **11:45AM**

Flight Duration: **1 hr(s) 25 min**

Class/Cabin : **G ECONOMY**

Seats :

**20Oct12 Taca International Airlines, TA 004**

TRANS AMERICAN AIRLINES - TACA PERU

From : **Juliaca, Peru (JUL)**

Departure Terminal : **N/A**

Departs : **11:45AM**

To : **Lima, Peru (LIM)**

Arrival Terminal : **N/A**

Arrives : **1:30PM**

Flight Duration: **1 hr(s) 45 min**

Class/Cabin : **G ECONOMY**

Seats :

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**Airline confirmation number(s): Lan Chile Airlines HBMJRJ**

Passengers : SANDRA MILLER COLE, RICHARD WILLIAM DANIELS

**21Oct12** **Lan Chile Airlines, LA 2590**  
FLIGHT OPERATED BY LANPERU

From : **Lima, Peru (LIM)**  
Departure Terminal : **N/A** **Departs : 5:55AM**  
To : **Quito, Ecuador (UIO)**  
Arrival Terminal : **N/A** **Arrives : 8:20AM**  
Flight Duration: **2 hr(s) 25 min**  
Class/Cabin : **N ECONOMY**  
Seats : **14J, 14K**

**29Oct12** **Lanecuator, XL 516**

From : **Quito, Ecuador (UIO)**  
Departure Terminal : **N/A** **Departs : 12:05AM**  
To : **Miami, FL (MIA)**  
Arrival Terminal : **N/A** **Arrives : 5:10AM**  
Flight Duration: **4 hr(s) 05 min**  
Class/Cabin : **N ECONOMY**  
Seats : **26A, 26C**

## Flight Ticket Numbers for Reservation #: 444085

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**Notice on Aircraft Cabin Insecticide Treatment** - Please note that some countries may require aircraft cabin insecticide treatment for in-bound foreign flights. A list of such countries is available at: <http://ostpxweb.dot.gov/policy/safetyenergyenv/disinsection.htm>.

Passenger Name	Ticket Number	Airline
SANDRA MILLER COLE	0457032893164	LA
RICHARD WILLIAM DANIELS	0457032893165	LA
SANDRA MILLER COLE	2027104850108	TA
RICHARD WILLIAM DANIELS	2027104850109	TA

## Local Contact Information

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### LOCAL OFFICE(S)

#### **CUZCO, PERU**

#### **Gate 1 Peru**

Fortunato L. Herrera #100, Urb. Magisterial  
Cuzco  
PERU  
Phone: +(51)-084-234503  
Emergency Phone: +(51)-953-761-339

### HOTEL INFORMATION

#### **LIMA, PERU**

**12 Oct 12 - 14 Oct 12**

#### **Hotel Antigua Miraflores**

Av. Grau 350, Miraflores  
Lima  
PERU  
Phone: +(51)-01-241-6116

#### **URUBAMBA, PERU**

**14 Oct 12 - 16 Oct 12**

#### **San Agustin Urubamba Hotel**

Carretera Pisac Km.69, Sacred Valley  
Urubamba  
PERU  
Phone: +(51)-084-201444

#### **CUZCO, PERU**

**16 Oct 12 - 18 Oct 12**

#### **San Agustin International**

390 Calle Maruri  
Cuzco  
PERU  
Phone: +(51)-084-23-1001

#### **PUNO, PERU**

**18 Oct 12 - 20 Oct 12**

#### **Hotel Royal Inn Puno**

Ayacucho Street Nro. 438  
Puno  
PERU  
Phone: +(51)-051-364574

**LIMA, PERU**

**20 Oct 12 - 21 Oct 12**

**Hotel Antigua Miraflores**

Av. Grau 350, Miraflores  
Lima  
PERU  
Phone: +(51)-01-241-6116

**QUITO, ECUADOR**

**21 Oct 12 - 22 Oct 12**

**Hotel Quito**

Av. González Suárez N27 142  
Quito  
ECUADOR  
Phone: +(593)-02-254-4600

**OTAVALO, ECUADOR**

**22 Oct 12 - 23 Oct 12**

**Cabanas del Lago**

Provincia de Imbabura a 100 km. De Quito-  
Panamericana Norte, San Pablo del Lago  
Otavalo  
ECUADOR  
Phone: +(593)-06-291-8108

**PAPALLACTA, ECUADOR**

**23 Oct 12 - 24 Oct 12**

**Termas de Papallacta**

40 miles East of Quito  
Papallacta  
ECUADOR  
Phone: +(593)-06-2895-060

**AMAZON, ECUADOR**

**24 Oct 12 - 26 Oct 12**

**Casa del Suizo**

Punta Ahuano  
Amazon  
ECUADOR  
Phone: +(593)-02-256-6090  
Emergency Phone: +(593)-9-414-8930

**BANOS, ECUADOR**

**26 Oct 12 - 27 Oct 12**

**Hacienda Manteles**

Route Banos, Patate km. 18.5  
Banos  
ECUADOR  
Phone: +(593)-02-223-3484

**QUITO, ECUADOR**

**27 Oct 12 - 28 Oct 12**

**Hotel Quito**

Av. González Suárez N27 142  
Quito  
ECUADOR  
Phone: +(593)-02-254-4600

**Reservation # 444085**

**Print Date: 26 Sep 12**

**Trip Mate Insurance Agency  
9225 Ward Parkway, 2nd Floor  
Kansas City, MO 64114, UNITED STATES**

**Local Phone: 1-816-523-0280**

**Contact: Local Representative**

**Voucher: Please Provide the Following Services:**

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Service: Travel Protection for Tours from \$2501-3000

To print a Certificate of Insurance, please visit <http://www.tripmate.com/tics/365G-web-06-09.pdf>.  
Customer Service: 1-800-888-7292. Emergency Assistance during your trip: 1-800-555-9095 (U.S.), 1-603-894-4710 (Collect, Worldwide). Plan Number: 365G

Quantity: 2 Passenger

Arrival Date: 12 Oct 12

**Guests: RICHARD WILLIAM DANIELS, SANDRA MILLER COLE**

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**Reservation # 444085**

**Print Date: 26 Sep 12**

**Cusco Coaching EIRL**  
**Urb. Los Nogales R-19, San Sebastian**  
**Cuzco , PERU**

**Local Phone: +(51)-0953-761-339**  
**Emergency Phone: +(51)-979-711-048**  
**Contact: Marcelo Alatrasta**

**Voucher: Please Provide the Following Services:**

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Service: Lima Transfer - Airport to Hotel  
Pick Up: MIA-LIM - LA 2515 at 11:20P  
Drop Off: Hotel Antigua Miraflores

Upon arrival, please look for a representative holding a Gate 1 sign.

Quantity: 2 Passenger

Arrival Date: 12 Oct 12

Duration: 1 Day(s)

**Guests: RICHARD WILLIAM DANIELS, SANDRA MILLER COLE**

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**Reservation # 444085**

**Print Date: 26 Sep 12**

**Cusco Coaching EIRL**  
**Urb. Los Nogales R-19, San Sebastian**  
**Cuzco , PERU**

**Local Phone: +(51)-0953-761-339**  
**Emergency Phone: +(51)-979-711-048**  
**Contact: Marcelo Alatrasta**

**Voucher: Please Provide the Following Services:**

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Service: Lima Transfer - Hotel to Airport  
Pick Up: Hotel Antigua Miraflores  
Drop Off: LIM-CUZ - TA 009 at 10:20AM

Departure will be from the reception desk of the hotel. Pick-up time will be advised locally.

Quantity: 2 Passenger

Arrival Date: 14 Oct 12

Duration: 1 Day(s)

**Guests: RICHARD WILLIAM DANIELS, SANDRA MILLER COLE**

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**Reservation # 444085**

**Print Date: 26 Sep 12**

**Cusco Coaching EIRL**  
**Urb. Los Nogales R-19, San Sebastian**  
**Cuzco , PERU**

**Local Phone: +(51)-0953-761-339**  
**Emergency Phone: +(51)-979-711-048**  
**Contact: Marcelo Alatrasta**

**Voucher: Please Provide the Following Services:**

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Service: Lima Transfer - Airport to Hotel  
Pick Up: JUL-LIM - TA 004 at 1:30PM  
Drop Off: Hotel Antigua Miraflores

Upon arrival, please look for a representative holding a Gate 1 sign.

Quantity: 2 Passenger

Arrival Date: 20 Oct 12

Duration: 1 Day(s)

**Guests: RICHARD WILLIAM DANIELS, SANDRA MILLER COLE**

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**Reservation # 444085**

**Print Date: 26 Sep 12**

**Cusco Coaching EIRL**  
**Urb. Los Nogales R-19, San Sebastian**  
**Cuzco , PERU**

**Local Phone: +(51)-0953-761-339**  
**Emergency Phone: +(51)-979-711-048**  
**Contact: Marcelo Alatrasta**

**Voucher: Please Provide the Following Services:**

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Service: Lima Transfer - Hotel to Airport  
Pick Up: Hotel Antigua Miraflores  
Drop Off: LIM-UIO - LA 2590 at 5:55A

Departure will be from the reception desk of the hotel. Pick-up time will be advised locally.

Quantity: 2 Passenger

Arrival Date: 21 Oct 12

Duration: 1 Day(s)

**Guests: RICHARD WILLIAM DANIELS, SANDRA MILLER COLE**

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**Reservation # 444085**

**Print Date: 26 Sep 12**

**Marco Tour CIA LTDA.  
Calle de los Liqueños N50-237 y del las Frutilla  
Quito , ECUADOR**

**Local Phone: +(593)-02-326-0360  
Emergency Phone: +(593)-09-917-6663  
Contact: Local Representative**

**Voucher: Please Provide the Following Services:**

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Service: Quito Transfer - Airport to Hotel  
Pick Up: LIM-UIO - LA 2590 at 8:20A  
Drop Off: Hotel Quito

Upon arrival, please look for a representative holding a Gate 1 sign just outside Customs.

Quantity: 2 Passenger

Arrival Date: 21 Oct 12

Duration: 1 Day(s)

**Guests: RICHARD WILLIAM DANIELS, SANDRA MILLER COLE**

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**Reservation # 444085****Print Date: 26 Sep 12**

**Marco Tour CIA LTDA.**  
**Calle de los Liqueños N50-237 y del las Frutilla**  
**Quito , ECUADOR**

**Local Phone: +(593)-02-326-0360**

**Emergency Phone: +(593)-09-917-6663**

**Contact: Local Representative**

**Voucher: Please Provide the Following Services:**

Service: Quito Transfer - Hotel to Airport  
Pick Up: Hotel Quito  
Drop Off: UIO-MIA - XL 516 at 12:05A (29 Oct)

Departure will be from the reception desk of the hotel. Pick-up time will be advised locally.

Quantity: 2 Passenger

Arrival Date: 28 Oct 12

Duration: 1 Day(s)

**Guests:** **RICHARD WILLIAM DANIELS, SANDRA MILLER COLE**

## Daily Itinerary

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Your daily itinerary describes the main features of the tour program you purchased but does not reflect any pre-tour or post-tour arrangements. The itinerary also reflects flights to/ from the USA which are only included when purchased in addition to the land tour program.

### 17 Day Peru & Ecuador

**This 17 day "on-the-go" program features the highlights of Peru and Ecuador in an active itinerary which includes several walking tours as well as some early starts and long days.**

DAY 1, Friday - Depart the USA, Arrive in Lima

Depart the USA for Peru. Upon arrival in Lima, transfer to your hotel. Balance of the day at leisure

**Overnight:** Lima

DAY 2, Saturday - Lima City Tour

In the morning, meet with your guide for an orientation, afterwards depart for a tour of Lima. Enjoy the sights of Peru's capital city with 2000 years of indigenous and colonial heritage before stopping at the San Francisco Monastery, famous for its 17th century architecture and world-renowned library. Spend the remainder of the evening at leisure in the "Gastronomical Capital of the Americas" by exploring Lima's nightlife or sampling some of its many restaurants

**Optional:** Half Day Larco Herrera Museum & Pueblo Libre (PM)

**Optional:** Dinner at La Dama Juana

**Overnight:** Lima

**Meals:** Breakfast

DAY 3, Sunday - Fly to Cuzco, Visit Chinchero Market & Ollantaytambo Ruins

This morning, transfer to the airport for your flight to Cuzco. Upon arrival, transfer to the Urubamba Sacred Valley to visit the bustling Chinchero market where you can bargain for alpaca wool scarves, jewelry, and other hand-crafted goods. After the tour, enjoy a typical Peruvian lunch before restarting your journey. On the way you will have the opportunity to visit Ollantaytambo, during the Incan Empire, this site was the royal estate of Emperor Pachacuti and served as a town and ceremonial center. Marvel at the architecture of the Incas before being transferred to your hotel, balance of the day at leisure

**Optional:** Dinner at Local Urubamba Restaurant

**Overnight:** Urubamba Sacred Valley ☐

**Meals:** Breakfast, Lunch

DAY 4, Monday - Full Day in the Sacred Valley

Today, enjoy the full day at leisure in Urubamba. The Sacred Valley is scattered with ancient ruins and once served as the gateway to the jungle. Today it is considered one of the most important tourist destinations in Peru, and is popular for activities such as hiking, kayaking, rafting, horse-back riding, and bathing in thermal baths

**Optional:** Full Day Maras and Moray

**Optional:** Dinner with a Local Peruvian Family

**Overnight:** Urubamba Sacred Valley

**Meals:** Breakfast

DAY 5, Tuesday - Full Day Machu Picchu

Early this morning, transfer to the Sacred Valley's Ollanta Station and board the [Expedition Train](#) for Machu Picchu, a UNESCO World Heritage Site. Spend the afternoon viewing the ancient citadel before boarding the train for your return to the Sacred Valley's Ollanta Station in the evening. Upon arrival, transfer to your hotel in Cuzco

**Optional:** Upgrade to [Vistadome Train](#) available for \$76 per person, or [Hiram Bingham Train](#)

**Overnight:** Cuzco

**Meals:** Breakfast

DAY 6, Wednesday - Full Day in Cuzco

Spend today at leisure in "The Imperial City". The city of Cuzco is also a UNESCO World Heritage Site and once served as the capital of the Inca Empire. Take time to sightsee or shop independently. Cuzco is declared the Historical Capital by the Constitution of Peru and hosts nearly 1 million visitors every year. Visit some of the numerous Inca monuments or investigate the culinary secrets of Andean cuisine

**Optional:** Half Day Cuzco Behind the Scenes (AM)

**Optional:** Half Day Highlights of Cuzco (PM)

**Optional:** Cuzco by Night (PM)

**Overnight:** Cuzco

**Meals:** Breakfast

DAY 7, Thursday - Raqchi & Puno

This will be a long and rewarding touring day. The regions you will pass through will provide a view of local Peruvian life in the agricultural fields. You will leave Cuzco early in the morning and travel through the Andes Mountain Range to Puno, located on the banks of Lake Titicaca, the world's highest navigable lake at 12,421 feet above sea level. En route stop at the Incan archaeological site of Raqchi, site of the Temple of Wiracocha, where you will see the temple complex, living quarters, storehouses, fairgrounds, and ceremonial baths. A box lunch will be served on the coach. Arrive to Puno in the evening and check into your hotel

**Overnight:** Puno

**Meals:** Breakfast, Lunch

DAY 8, Friday - Excursion to Uros Islands on Lake Titicaca

Today begins with a boat trip to the Uros Islands. These islands are completely man-made structures, and their inhabitants, the Uros, continue to maintain them as they have since pre-Columbian times, using totora reeds from the lake to build not only the islands, but also their houses. Return to your hotel later in the day and enjoy the balance at leisure

**Optional:** Half Day Sillustani Tombs (PM)

**Overnight:** Puno

**Meals:** Breakfast

DAY 9, Saturday - Fly to Lima

Transfer to the airport for your flight back to Lima. Tonight, enjoy a Peru farewell dinner and a trip to the Magical Water Fountains at the Parque de la Reserva. Due to the color, lighting, and music, the 13 ornamental fountains provide a great spectacle for both young and old and create an atmosphere of tranquility and harmony

**Overnight:** Lima

**Meals:** Breakfast, Dinner

DAY 10, Sunday - Fly to Quito

Transfer from hotel to the airport for your flight to Quito. Arrive in Quito and transfer to your hotel. Balance of the day at leisure

**Overnight:** Quito

**Meals:** Breakfast

DAY 11, Monday - Quito City Tour & Visit to Middle of the World

In the morning meet with the tour manager for an orientation. The morning's tour of Quito begins with a view of the Congress Building, whose outside stone mural records Ecuador's history. Continue to Quito's colonial section to walk along the narrow cobblestone streets and feel the charm of 16th-century Quito. See the Independence Plaza, the Cathedral, Presidential Palace, and the Archbishop's Palace before visiting La Compañía Church or the Church of San Francisco\*\*. Afterward, see the Middle of the World Monument, located at a latitude of 0°, and stand with one foot in the Northern and one in the Southern Hemisphere. This afternoon, transfer by bus to Otavalo

*\*\*Please note that the itinerary may vary slightly based on local conditions and holidays, therefore La Compañía Church may be replaced with a visit to the Church of San Francisco*

**Overnight:** Otavalo

**Meals:** Breakfast, Dinner

DAY 12, Tuesday - Otavalo Market, Transfer to Papallacta

This morning, enjoy a tour of the market in Otavalo, one of the largest in South America and run by the local Otavaleño Indians. Here, enjoy the lively market atmosphere and browse the various stalls for traditional goods such as hand-woven clothes and rugs, jewelry, fruits, vegetables and more. Then, visit the surrounding towns of Cotacachi, known for its leather handicrafts, and Peguche, known for its beautiful waterfall. This afternoon, transfer to Papallacta located in the Andes Mountains. The balance of the day is at leisure to explore Papallacta's spas and hot springs, for which it is famous

**Optional:** Termas de Papallacta Spa Package

**Overnight:** Papallacta

**Meals:** Breakfast

DAY 13, Wednesday - Transfer to Amazon Resort

After breakfast, transfer by bus to La Punta Ahuano on the Napo River where you will board a canoe that will take you to your Amazon lodge. Enjoy the serene tranquility that the lodge has to offer and prepare to be amazed by both the wildlife and the culture inherent to the Amazon. In the afternoon, visit Ahuano to have the opportunity to meet a local Quechua family and learn about their way of life first hand before returning to the hotel

**\*\*Please note upon arrival the lodge is approximately a 5-10 minute walk uphill from where passengers will exit the canoe**

**Overnight:** Amazon

**Meals:** Breakfast, Lunch, Dinner

**DAY 14, Thursday - Full Day Amazon**

This morning, you can hike to the Napo river for approximately two hours while viewing the beautiful flora and fauna up close. The Amazon rainforest is the world's largest ecosystem, so be sure to keep an eye out for the innumerable species of tropical plants and flowers, insects, and butterflies. Enjoy the views as you cross suspended bridges and fly through the jungle on a short zipline basket ride. At the end of the hike, enjoy a rafting trip on a traditional balsa log raft. Enjoy the afternoon at leisure. Consider a visit to the Butterfly farm

**\*\*Please note this is an active hike and sections of the path include steps. Also, those who participate in the rafting trip will need to step through the water to reach the raft and will get wet during the ride**

**Overnight:** Amazon

**Meals:** Breakfast, Lunch, Dinner

**DAY 15, Friday - Baños & Patate**

This morning, board a canoe for the short trip back to La Punta Ahuano and transfer to Patate via motor coach. En route, stop in the towns of Puyo, nicknamed "City of the Clouds, and Baños, noted for its thermal springs and beautiful highland scenery for a short tour of each. In Baños, you will be treated to a demonstration on vegetable ivory, a traditional craft that utilizes palm nuts to make jewelry and animal carvings. Along the way, you will have the opportunity to view El Pailon del Diablo or "The Devil's Cauldron", one of Ecuador's most beautiful waterfalls. In the late afternoon, check into your hotel in Patate. Enjoy the balance of the day at leisure

**\*\*Please note that it is an active hike to and from El Pailon del Diablo waterfall**

**Overnight:** Patate

**Meals:** Breakfast, Lunch, Dinner

**DAY 16, Saturday - Cotopaxi National Park**

Today enjoy a visit to Cotopaxi National Park, home to some of the highest altitude volcanoes in the world. The picturesque Cotopaxi Volcano, rising more than 19,000 feet above the plains, dominates the scene. The park is also home to a wide variety of local wildlife including wild horses and the elusive Andean Condor. Passengers have the opportunity to take an hour-long hike around Limpiapungo Lake and take in the beautiful scenery of the surrounding plains and volcanoes, followed by a visit to the park's Interpretation Center. After the excursion, continue to Quito, nestled high in the Andes Mountain

**\*\*Please note the hike length at Cotopaxi National Park is subject to weather conditions**

**Overnight:** Quito

**Meals:** Breakfast

**DAY 17, Sunday - Depart for the USA**

Transfer to the airport for your departure flight

**Meals:** Breakfast

☐ Due to the high elevation, travel in the Peruvian highlands may cause some passengers to experience the temporary effects of altitude sickness. If you have any concerns about traveling to higher than your accustomed elevation, please consult your healthcare provider.



## Know Before You Go

Although most of the planning and preparation is taken care of for you, there are still a few things you should know and some details you should take care of to ensure your comfort, safety and peace of mind. Please review the following information before your departure to ensure that any surprises along the way will only be pleasant ones.

## Getting Ready to Go

### Passports and Visas

It is each traveler's responsibility to have a passport valid for at least 6 months from the date of departure and a visa if required. Please check the information at [www.gate1travel.com/visas.aspx](http://www.gate1travel.com/visas.aspx) for the specific country/region you are visiting for more details. **IMPORTANT: Passengers who are not U.S. citizens must check with the respective consulate or a visa agency to determine what personal identification is required. Passengers who enter, leave and then re-enter the same country on their itinerary should check if they require a double-entry visa.** Passport applications are available at most U.S. Post Offices, as well as at regional Passport Agencies. Passengers requiring visas, whether obtained in advance or locally upon arrival, should ensure that their passport has unstamped visa pages.

### Trip Preparation

A little pre-planning can make your trip go a lot smoother. Several weeks before your trip, make a list of what you will need to take with you. Make sure your personal documents (passports, visas) are in order and that you have enough prescription medications to last through the trip. We suggest that you make photocopies of passports, visas, and any other important travel documents and pack them separately from the originals. Pack a list of medications including dosage and generic names. If you lose the originals while traveling, you'll have copies for easier reporting and replacement. You may consider bringing a small supply of over the counter medications for headaches and/or anti-diarrhea pills (especially when traveling outside of the USA and Western Europe). We recommend that you pack a portable alarm clock. Avoid placing valuables such as cameras in your checked luggage.

### Cell Phones & Calling Cards

You may wish to carry a cell phone while traveling overseas. Check with your cell phone provider if your phone will work in the destination(s) you are visiting. U.S. service is dominated by the CDMA technology standard, while most of the world uses the incompatible GSM standard. Some U.S. providers do offer GSM, but you may incur high international roaming fees. With GSM, however, you can often choose to have your phone unlocked and then add a local SIM card for lower fees. If you can access the Internet as you travel, you can take advantage of email or a Skype Internet telephone (VOIP) account for the best value. Alternatively, you may investigate renting a cell phone before you leave or buying an inexpensive phone locally.

When calling the U.S. from a foreign country, you may also use a prepaid calling card; normally, the only additional charge (besides the prepaid long distance charges) is a local fee of a few cents and possibly a connection fee if you are using your card at your hotel. It is best to check with the hotel's reception desk prior to making phone calls to avoid unexpected charges.

### Making Telephone Calls from One Country to Another

When dialing a number from one country to another, you should proceed as follows: dial your country's Exit Code + destination Country Code + Phone Number.

For most countries, the exit code is 00. Exceptions include the USA and Canada (011), Hong Kong and Cambodia (001), Australia (0011), and Russia (8 Pause 10\*). For Brazil, please consult with the local telephone company. If the international number you wish to call starts with a 0 (zero), you must drop this starting digit when dialing the number.

### Wireless Internet Access

Passengers traveling with WiFi enabled devices (such as a personal computer, smartphone, tablet, or digital audio player) may be able to connect to the internet via a wireless network access point (or hotspot). WiFi access in hotels and/or cruise lines often involves a fee which, in some cases, can be very expensive. Passengers requiring internet access can often locate free WiFi hotspots such as libraries or coffee shops. Hotspots can often be located and planned in advance via an online search. Planning ahead may help avoid unnecessary fees.

### Staying Healthy While Traveling

All travelers should familiarize themselves with local conditions, such as high altitude or required immunizations, which could affect their health. We recommend you consult with your personal health-care provider, the Centers for Disease Control ([www.cdc.gov](http://www.cdc.gov)) and/or the World Health Organization (<http://www.who.int/en/>) for their recommendations.

There are several easy steps you can take to stay healthy while traveling which may help prevent contracting an illness while away from home.

- Watch what you eat. Try new foods in modest quantities, and depending upon your destination, you may want to avoid street foods, salad bars, raw vegetables and fruits, unless they have thick peels like bananas or grapefruit.
- Stay hydrated. Drink bottled water and avoid consuming ice cubes made with tap water.
- If you have allergies to foods, medications or insect bites, or have any other unique medical issues, consider a medical alert bracelet and/or a physician's note detailing required treatment should you become ill.
- Wash your hands regularly and carry hand sanitizer.
- Where appropriate, pack sunscreen and insect repellent.
- You may also want to bring a small first-aid kit with band-aids, antibiotic cream, pain killers, bug bite cream, digestive aids like anti-diarrheal or anti-bloat medications, antacids, and cold medicine. This is in addition to any prescription medications which should be adequate for the entire trip.

**Notice on Aircraft Cabin Insecticide Treatment** - Please note that some countries may require aircraft cabin insecticide treatment for in-bound foreign flights. A list of such countries is available at: <http://ostpxweb.dot.gov/policy/safetyenergyenv/disinsection.htm>.

**Peru** - While no inoculations are required, vaccination against yellow fever is recommended, especially if traveling to the Amazon or onward to Bolivia. Please consult your physician before traveling to Peru.

You may encounter mosquitoes in both urban and rural areas, especially during wet seasons. Travelers are encouraged to bring insect repellent and consider wearing clothing that adequately covers arms and legs.

Diarrhea caused by contaminated food or water is common. Local tap water in Peru is not considered potable. Use only bottled water for drinking. Fruits and vegetables should be washed while meats and fish should be thoroughly cooked. Eggs, meat, unpasteurized cheese, and seafood are common sources of the bacteria that can cause travelers' diarrhea, and they should be properly prepared or avoided. Please note that the popular local drink Pisco Sour is often made with egg white.

***High altitude destinations in Peru including Cuzco (11,000 feet) and Puno (12,600 feet) affect some travelers, with no apparent regard to age, gender or physical condition. While it is generally a mild condition that passes within a few hours, it is our suggestion to discuss the matter with your health care provider, who may recommend prophylaxis with acetazolamide prior to departing for Peru. Those affected should avoid over-exertion, drink extra water, and eat lightly. Oxygen is available at the front desk of hotels, although it is not available in rooms unless there is an emergency. If desired, small disposable portable oxygen pumps can be purchased locally.***

**Ecuador and Galapagos** - While no inoculations are required for travel to Quito or Guayaquil, vaccination against yellow fever is recommended if traveling to the Amazon. Please consult your physician before traveling to Ecuador.

You may encounter mosquitoes in both urban and rural areas, especially during wet seasons. Travelers are encouraged to bring a good supply of insect repellent and consider wearing clothing that adequately covers arms and legs.

The minimum physical demands of your trip are not highly rigorous for a person in good physical fitness but if you choose all the optional walks and excursions available, you'll spend a lot of time on your feet. You'll get the most enjoyment out of your trip if you are comfortable walking unassisted for two or three hours each day. Walks may include fairly rough, uneven trails and steep stone steps for which comfortable walking or hiking shoes are recommended.

***Quito is situated at an altitude of 9,400 feet above sea level. Therefore, you should allow a few hours to adjust to the high altitude by resting and eating lightly. Other areas of Ecuador are also situated at high altitudes including Otavalo (8,400 feet), Papallacta (10,800 feet), and Patate (8,400 feet).***

## Climate & Clothing

**Peru** - Bring comfortable walking shoes, a sweater, clothes you can layer and an all-weather jacket. Some religious sites may require modest dress to enter (no shorts, short skirts, or sleeveless tops). Remember that during your trip you will be traveling between regions and will need to be prepared for all weather conditions. Please check what season and region(s) you will be traveling in and pack appropriately.

Peru's climate varies by season and region. The coastal region (Lima) has two clear seasons, summer (December - March) and winter (May - October). Summer temperatures in this region can reach 80°F. Winter is generally damp and chilly, with temperatures dropping to 53°F. This region sees little rain, but can see mist and drizzle during the winter. The coastal area of Ica (Paracas, Nazca) enjoys warm dry weather throughout the year, with average temperatures around 75 - 80°F. The highlands region of Peru (Cuzco, Puno, Urubamba, Machu Picchu) has a dry temperate climate that also experiences two distinct seasons. The dry season (May - October) consists of sunny days and cold nights with very little rain. The rainy season in the highlands runs from December to March. Temperatures can change drastically during the day in this region, sometimes varying as widely as highs around 65°F and lows of 35°F during the same day. The jungle region (Amazon River) is tropical and humid. Throughout the year temperatures range from mid to upper 80s during the day and drop into the 70s during the night. The summer months (April - October) are considered the dry season, though despite this name it should be remembered that it rains two-thirds of the year in the rainforest. The rainy season (November - March) sees frequent showers and high river levels.

Peru Average Temperatures: <http://www.gate1travel.com/weather/americas/default.aspx#peru-weather>

**Ecuador and Galapagos** - The climate varies widely according to geographical area. The highlands are cool and dry. Along the coast it is warm and sunny year round. Bring comfortable walking shoes, clothes you can layer and an all-weather jacket. At times, the temperature drops and a

warm jacket is necessary. Some religious sites may require modest dress to enter (no shorts, short skirts, or sleeveless tops).

The Amazon rain forest is tropical and humid. For walks in the forest bring; light weight, loose fitting, long sleeved shirts & pants, a brimmed hat, and walking or hiking shoes. T-shirts, shorts and sandals are recommended for use around the lodge. Come prepared with an appropriate rain jacket or poncho, rain can be heavy at times. Rubber boots for hiking will be provided by your hotel but it is recommended to bring plastic bags to protect valuables, a flash light, water bottle, sunglasses, binoculars, a pocket knife, energy snacks, and plenty of insect repellent.

Ecuador Average Temperatures: <http://www.gate1travel.com/weather/americas/default.aspx#ecuador-weather>

## About Your Flights

### E-Tickets & Check-In Procedures

Please review the flight itinerary included in these documents. Print and carry a copy of the air itinerary which contains the record locator (airline reservation number) and e-ticket number(s). At check-in, be prepared to provide your government issued identification (valid passport) and your e-ticket itinerary/ ticket numbers to the agent in order to receive your boarding pass.

If your flight itinerary displays a flight as "Operated By" another carrier, you should check-in at the desk of the "Operated By" airline. When you arrive at the airport, check the airport monitors for updated check-in desk listings.

An e-ticket (electronic ticket) represents the purchase of an airline seat. This form of ticket has replaced almost all formerly provided paper tickets. The e-ticket exists only as a digital record in the airlines computers. In most cases your reservation will be confirmed solely on the basis of your government-issued identification. However it may still be necessary to present the e-ticket itinerary which contains your specific reservation code and ticket number(s). Once confirmed, your luggage will be checked-in and a boarding pass provided.

Advance online check-in is available on some airlines. If available, you may enter your airline confirmation number or Flight Ticket Number at the airline's website, and print the boarding pass on your home printer within twenty-four hours of departure. Airlines without advance online check-in require you to present your identification and e-ticket numbers at the airport self-service kiosk or check-in counter.

When e-tickets cannot be issued, you will receive paper tickets.

If your tour program includes foreign domestic flights, and those tickets are not included together with the e-ticket itinerary in these documents, a separate voucher(s) confirming those services will be included. You will receive those tickets at your destination from a Gate 1 representative.

### Airline Flights

Please check in at least three hours prior to the scheduled departure time to allow for security steps. Many airlines do not permit check-in less than one hour prior to the scheduled departure time. Passengers connecting from another point within the USA may check their luggage through to their final destination, and although problems with lost luggage have been minimal, it is a possibility. Certain carriers do not allow baggage "interlining," and luggage must be checked separately for each flight. If you are connecting from a domestic flight which is delayed for any reason, causing you to miss your international flight, you must ask the airline for assistance in getting you to your destination. Since all airline tickets are issued on special fares which carry restrictions and penalties if changed, you must have the airlines responsible make alternate arrangements on your behalf as Gate 1 has no authority or control over airline activities and policies. Do not leave the airline check-in desk until an alternative itinerary has been confirmed for you.

Passengers are responsible to reconfirm their flights 72 hours prior to departure. Passengers are also recommended to reconfirm their flight schedule, seat assignments, special meal requests and frequent flier numbers, as applicable. In the event of an airline schedule change, Gate 1 will make every effort to inform passengers of the schedule change and new flight schedule prior to departure. Gate 1 is not responsible for schedule changes including, when applicable, changes in routing and/or the number of stops in the itinerary. Gate 1 is unable to provide compensation for schedule changes or cancellations implemented by an airline. In the event of any change in flight itinerary made directly between passengers and

their airline, it is the passengers' responsibility to advise Gate 1 of amended flight details in writing to [service@gate1travel.com](mailto:service@gate1travel.com). Gate 1 cannot be held responsible for land services, including arrival and/or departure transfers, if flights are changed without its knowledge.

### **Connecting Flights**

When connecting between flights in major international airports, you may need to pass through two or more security checkpoints. Therefore, we recommend that you proceed immediately to the gate area for your connecting flight to avoid any unexpected delays which may cause you to be late.

### **Airline Luggage Restrictions**

Most international airlines are consistent with regard to the number and weight of the pieces you may check and bring onboard. Domestic carriers, both inside and outside of the USA, typically on small aircraft, may differ. Therefore, we suggest that you check in advance if you are concerned about size or weight restrictions of hand and/or checked luggage. Most airlines apply charges for checked bags. For detailed information regarding your airline's checked baggage policies please visit <http://www.gate1travel.com/baggagefees.aspx>. Airline policies vary and may change at any time. Gate 1 Travel is not responsible for any excess luggage/ weight charges levied by an airline.

### **Airline Seats**

Airline seats are confirmed whenever possible. Some airlines and/or fare types do not allow for pre-seating and require this be done at airport check-in only. Even when seats are pre-assigned however, we recommend that you contact the carrier one to two weeks prior to departure to reconfirm your seats. In many cases there are equipment changes after your initial booking which can cause airplane seating reconfiguration.

### **Frequent Flier Programs**

Passengers are responsible to contact their airline directly regarding mileage eligibility and accrual. Airline frequent flier programs determine whether to award miles in part or total based on their own rules which are updated frequently. Some discounted or promotional airfares are not eligible for mileage accrual. Gate 1 Travel will record frequent flier numbers when provided by the passenger prior to travel documents being issued. However, the addition of frequent flier numbers to airline records does not guarantee mileage eligibility which is at the sole discretion of each airline. We highly recommend passengers to provide their frequent flier account information whenever checking in online and/or at the airport check-in desk. After travel has commenced, it is often not possible to apply for frequent mileage credit.

### **Airline Tickets**

Most airline tickets are issued using special fares which cannot be changed or canceled without incurring additional cost. Should you lose or misplace your tickets while traveling, you should immediately notify the airline. In most cases they will have you complete a Lost Ticket Indemnity Form, and for a fee, issue replacement tickets.

### **Code-share Flights**

Many airlines participate in alliances and special agreements with other airlines which permit passengers to travel from one point to another using more than one carrier. While your ticket may indicate that you are flying with one carrier (eg: Delta), you may find that you are actually seated in a plane belonging to another carrier (eg: Alitalia). Please review your airline itinerary carefully to determine which airline you should go to for check-in; if your flight is operated by a carrier other than the primary airline indicated on the itinerary, your itinerary will state "Flight Operated by (Airline)." If you have any concerns regarding which airline to check-in with, you may contact the airline directly or Gate 1 Travel for clarification.

## **Luggage**

All Gate 1 land tour packages allow one piece of luggage per person, plus carry-on bag. Please refer to "Airline Luggage Restrictions" for guidance regarding airline policies and charges for checked bags. As Gate 1 will not be responsible for loss or damage to luggage and personal belongings, you **MUST** report any loss or damage immediately at the time of the incident and obtain a written report from the local authority for submission to your insurance provider. Avoid placing valuables such as cameras in your checked luggage. If your luggage is lost or damaged by the airlines, a baggage claim form **MUST** be filed with the carrier before leaving the airport. See [www.gate1travel.com/luggage.aspx](http://www.gate1travel.com/luggage.aspx) for Important Baggage Information for U.S. Travelers.

## **Avoiding Jet Lag**

In order to minimize fatigue and general restlessness caused by jet lag, there are a few steps you may take including switching to your destination time zone when you board the plane, by sleeping and eating according to the new schedule, avoiding heavy eating, caffeine or alcoholic beverages before or during your flight, and by drinking plenty of water and/or fruit juice while flying. Try to sleep on overnight flights and then, upon arrival, avoid the temptation to nap until nighttime.

## **Peru Domestic Flights**

The airline tickets enclosed are for your international flights to/from Lima (provided that you purchased them from Gate 1). If tickets for your flights within Peru are not enclosed, you will receive your tickets (for example, Lima to Cuzco and vice-versa) once you arrive in Peru. Please note that you may only bring a total of up to 50 lbs of luggage per person on flights within Peru. This weight restriction may differ from your international carrier's and is subject to change.

A passport or picture ID is required to board all flights in Peru including the Nazca Lines overflight.

## **Ecuador and Galapagos Flights**

**Amazon Flights:** Due to the size of the plane to and from the Amazon, passengers may only bring up to 25 lbs of luggage. Additional luggage can be stored at your hotel in Quito for no additional charge. Please bring a photocopy of your passport to be given to airport authorities upon check-in for your flight to Kapawi.

**Galapagos Flights:** Due to the size of the plane to and from the Galapagos, passengers may only bring up to 44 lbs total of luggage.

A mandatory process known as disinsection is used to prevent invasive species from accidentally being transported to the Galapagos ecosystem. After the plane's doors have been shut, d-phenothrin (2% dissolved in a 98% neutral propellant) will be sprayed throughout the plane.

This chemical has the approval of the World Health Organization. The sprayed component has no negative effect on humans, does not trigger allergic reactions, and does not stain clothing.

This procedure reduces the risk of introducing diseases and invasive invertebrate species to the islands and is an important part of ensuring the area's ecological balance.

Please note that for any intra-Ecuador flight, your tickets will be issued locally.

## Arrival & Departure

### Arrival Procedures

Upon arrival, please complete immigration formalities and claim your luggage. If your program includes airport arrival transfers, check your voucher for specific instructions, as they vary with every destination. In most cases, you will be met after passing through Customs by the local representative who will be holding a Gate 1 Travel sign and/or a sign with your name on it. In some instances you will be instructed to walk a short distance to a transportation counter. The company's name and location will be printed on your voucher. If for any reason you do not connect with the Gate 1 transfer personnel, go to the Tourist Information Desk and ask them to page the Gate 1 Travel representative or phone the number on your voucher.

### What To Do When Your Flight Is Delayed

Airlines do not share flight manifest information. Therefore, the only way we may learn of a delay or schedule change while you are traveling is from you, the traveler. The sooner you are able to contact one of our offices, overseas or in the USA, the better we can respond. Gate 1 Travel is only able to guarantee pre-reserved arrival transfers for up to one hour from the scheduled time, no matter the cause. In case you are delayed for any reason, and are unable to follow the instructions on your voucher, please make independent transfer arrangements and retain your receipts. Unused tour services, including transfers and hotel nights are not refundable. Upon your return home you will need to contact your airline and/or insurance carrier to investigate the possibility of reimbursement for any unused tour services.

### Departure Procedures

If your program includes departure transfers, instructions will be stated on your voucher or provided locally.

DepartureTax=**Peru** taxes of up to \$11 for each domestic flight may apply.

### Transfers

Due to local traffic and other extenuating circumstances, we ask that you allow 30 minutes from your scheduled transfer time for our representative to arrive. This includes hotel, airport and cruise transfers. Such possible delays are taken into consideration in scheduling transfers and you should therefore have no concerns about arriving late for your tour, flight or cruise. For transfers from a hotel, let the hotel reception desk or concierge know that you are waiting for a transfer. In the case of a missed transfer, reimbursement for your out-of-pocket expenses will be considered provided you obtain a written statement from the hotel's front desk verifying the length of time you waited, and the time you left the hotel, and a receipt for your transportation with time and date.

Escorted tour programs include transfers, providing you have purchased airfare from Gate 1 to arrive and depart on the scheduled tour dates. If you are traveling independently, you may purchase the transfers from Gate 1 or contract your own method of transportation to the hotel or cruise ship.

The cost of a transfer is more expensive than hiring a taxi, as a Gate 1 transfer necessarily includes round trip service, or 'dead-leg'. Often the places of call (airports, seaports, hotels) demand entrance and parking fees, where drivers may have to wait for up to an hour. Passengers comfortable hiring a taxi on their own and do not require assistance will save money

### **About Your Escorted Tour Participants in Ecuador**

Please note that the number of participants may vary during your tour as we accommodate travelers arriving at different points in the itinerary. Some participants will begin their trip on a Galapagos Cruise while others will join a few days later in Quito. At the end of the land tour, some participants will depart from Quito while others will continue to the Galapagos Islands. Before journeying to Otavalo, you will be invited to join a welcome orientation with your Tour Manager and will meet your tour companions. Should you arrive early for the Galapagos Cruise, you will be escorted by local guides with specialized knowledge of the islands.

### **About Your Escorted Tour Participants in Peru**

Please note that the number of participants may vary during your tour as we accommodate travelers arriving and/or departing at different points in the itinerary. All participants will begin their trip in Lima. Passengers participating in the Nazca Lines extension will arrive one day earlier than the main tour. At the end of the tour, some participants will depart from Lima while others will continue for an extension to Ecuador. During your tour, you will be invited to join a welcome orientation with your Tour Manager and will meet your tour companions.

## **About Your Accommodations**

### **Hotels**

Gate 1 Travel has carefully selected each hotel based on overall quality, location, price, food, service, and cleanliness. All rooms are standard rooms with two single beds and private facilities, unless you have specifically requested and paid for an upgrade. Room selection is strictly at the discretion of the hotel management. We reserve the right to make hotel substitutions with those of equal standard.

### **Hotel Check-in/ Check-out**

Check-in time is usually 4pm or later. Check-out time is 12 noon. If you will be arriving early in the day or departing in the evening, hotels will usually allow you to store your luggage in their luggage room. Ask at the front desk if the hotel can check you in earlier, or let you stay later.

### **Room Beds & Special Requests**

Typically, twin rooms accommodate two people with two single beds which, in some cases, may be connected together to form a double bed. If this is your preferred bedding arrangement, please clarify this at the time of check-in. If you submitted a special request, your room type will be



requested by Gate 1. However, all requests are subject to availability and room selection is at the discretion of the hotel.

**Peru Hotels** - Some travelers may experience temporary altitude discomfort in areas of Peru at high altitudes. Oxygen is available at the front desk of hotels, though not available for rooms unless there is an emergency. If desired, small disposable portable oxygen pumps can be purchased locally for around \$15.

## At Your Destination

### About Your Sightseeing

When travel dates coincide with religious holidays and national celebrations, some monuments and sites may be closed, sometimes without prior notice. On these occasions, escorted touring itineraries may be amended to reflect these closures. Occasionally, during holidays and certain periods, and/or due to other unforeseen circumstances including weather conditions, there may be last-minute changes, sometimes after arrival, which may affect the sequence of the tour and locations visited. National monuments and tourist sites regularly undergo renovations, which can obscure the monument's view. No tour will be canceled due to renovations, however Gate 1 will decide based on the conditions whether to amend an itinerary.

**Motor Coaches in Peru** - Please note that motor coaches in Peru are not air-conditioned, with the exception of motor coaches in Lima. Air-conditioning is unavailable and considered unnecessary on coaches in the highlands region (Cuzco, Puno, Urubamba, Machu Picchu) where the temperature ranges between typical highs around 60-65°F and lows of 30-40°F. To view Peru average temperatures, please visit <http://www.gate1travel.com/weather/americas/default.aspx#peru-weather>

### Land Only Passengers (Escorted Tours)

Your tour manager will contact you after your arrival at your hotel. Passengers who have not purchased arrival transfers from Gate 1 Travel should proceed directly to the hotel for checkin. The details of the hotel can be found in your documents.

### Customers Requiring Assistance While Traveling

In the event that you require assistance while traveling, there are a number of resources available to you. Passengers traveling on an Escorted Tour should first contact their Tour Director for help or call Gate 1's emergency line. Passengers who are traveling independently may contact our local office and/or representative using the telephone number(s) which are listed on your service voucher(s) or call Gate 1's emergency line.

**Call: 215 572-7676. From overseas, call: 001 215 572 7676.** Outside office hours, listen to the prompts, then press 3.

### Purchasing Tours Locally

On escorted tours, the guides will generally sell optional tours to passengers who have not pre-purchased them. Payment can be made by cash or credit card, **unless otherwise noted below**. This does not apply to Independent packages. Please see Gate 1 Terms & Conditions for more

information. <http://www.gate1travel.com/terms.aspx#optional>

**Independent Activities** - Gate 1 itineraries may contain suggestions for activities for your leisure time; these suggestions do not constitute a recommendation nor an endorsement of any specific service provider and the decision to participate in any such activities should be made independently and with due consideration. Gate 1 is not responsible for any activities not expressly included in its programs. Caution should be exercised when selecting certain activities that may require physical strength, coordination or exertion. Particular care should be taken when considering animal rides, such as on camels, mules or horses

## Currency

We suggest getting a small amount of currency for the first country you're visiting before you leave the U.S. It is a good idea to carry a chart with you to help you convert U.S. dollars to the local currency. It's also a good idea not to carry too much money. Many countries have ATM machines that accept most U.S. ATM cards, but be sure you know your ATM password in numbers-the keypads on foreign ATMs don't always have letters.

**ATM machines will only dispense cash in local currency.** Check with respective consulates to learn current currency allowances and requirements. Use your credit card whenever possible. Should you decide to carry cash or travelers checks, exchange them at banks where the rate is more favorable than at hotels or exchange bureaus. Please note that many banks and most vendors will not accept or exchange \$100 bills. We suggest to carry \$20 bills or smaller.

**Peru** - The Nuevo Sol is the currency of Peru. Most tourist areas accept and exchange U.S. dollars. Torn or slightly damaged bills will likely not be accepted by Peruvian stores and restaurants. Be sure to bring crisp and new U.S. dollars. It is recommended to carry a Visa card. MasterCard is not always accepted in restaurants and shops.

**Ecuador and Galapagos** - The US Dollar is the currency of Ecuador and Galapagos. When traveling to smaller towns in Ecuador it can be difficult to break even \$20 and \$10 bills; therefore it is recommended to carry plenty of US \$1 bills to make tipping and local purchases easier.

## Credit Cards

While credit cards are accepted in most destinations, it is advisable to carry local currency. Inform your credit card company that you are traveling to avoid your card being blocked for security reasons.

Most US-issued credit cards rely on magnetic-strip technology rather than embedded microprocessor chips which are increasingly common overseas. These "chip-and-PIN" cards require users to punch in a personal identification number (PIN) instead of signing for a purchase. For example, many automated ticket kiosks, such as those commonly found at train stations, gas pumps and parking garages, don't accept cards without a chip and PIN. Most cash registers are equipped to handle American cards but if you encounter difficulties, offer an alternative credit card or politely insist that the cashier keep trying to swipe the credit card. ATMs typically recognize and accept US issued debit cards. For travel to Europe, should you anticipate using ticket kiosks or purchasing train tickets locally, you may consider buying tickets and other basic purchases prior to departure.

## Shopping

Most people enjoy bringing home at least one souvenir from the countries they visit. However, some find any amount of shopping to be too much while others never find enough opportunities.

We have built into our Escorted itineraries a few shopping stops at recommended spots. These stops are designed to enhance your experience by providing an opportunity to see first-hand quality locally-crafted merchandise which you may not be able to find alone. Shops are checked to ensure the quality and authenticity of the products they offer, and we limit guides from visiting other locations. In some cases, we plan these stops to provide an opportunity to use clean bathrooms and to stretch your legs.

While shopping independently, we advise you to exercise care and common sense when making any purchase. Always get a formal receipt. And remember that, just like in this country, if a deal seems too good to be true, it probably is!

#### **About Tax-Free Shopping**

Tax-Free Shopping (TFS) allows shoppers to reclaim the VAT (Value-Added Tax) or GST (Goods and Services Tax) they have paid on their shopping in some foreign countries. Currently, about 50 countries allow foreign visitors to have their taxes reimbursed. TFS is subject to national regulations such as minimum spend and restrictions on the types of products on which it can be claimed. TFS is currently available in Argentina, Australia, Austria, Belgium, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Indonesia, Ireland, Israel, Italy, Japan, Korea, Latvia, Lebanon, Liechtenstein, Lithuania, Luxembourg, Mexico, Morocco, The Netherlands, Norway, Poland, Portugal, Russian Federation, Singapore, Slovenia, Slovakia, Spain, South Africa, Sweden, Switzerland, Thailand, Turkey and the United Kingdom. Eligible countries and their specific regulations are subject to change at any time including the % of VAT which is reclaimable and the minimum purchase amount restriction. When planning to shop in a country with Tax-Free Shopping and to reclaim VAT/GST taxes, we recommend that you check the current regulations prior to completing your purchase. In many cases, stores will display signage such as "VAT Refunds for Tourists." Normally, you will need to present your passport and receive a VAT Refund Application form(s) from the store along with an explanation of how to claim your refund. Sometimes this is completed at the airport upon departure or later via mail from your home. Service fees may apply. Alternatively, you may choose to work with a fee-based VAT Refund Service.

#### **U.S. Customs & Shipping Charges**

You may carry items with a fair retail value totaling \$800 into the U.S. Taxes may be applied to the next \$1,000 worth of merchandise. U.S. Customs determines the value of your items, often honoring a genuine sales receipt. Items which are shipped home are always subject to duty when received in the U.S. (in addition to shipping charges). Some shops may offer to include shipping and duties in the price but this typically means shipping only to the customs facility closest to you and payment only of the export duties; you would still need to collect the item and pay U.S. import duties. Please be aware that it is illegal to import products made from endangered animal species. U.S. Customs & Border Protection will seize these items, as well as most furs, coral, tortoise shell, reptile skins, feathers, plants, and items made from animal skins.

**Peru** - Duty-free shops and artisan's shops offer tourists the opportunity to purchase Peruvian handicrafts such as pottery, carvings, and weavings.

**Ecuador and Galapagos** - Duty-free shops and artisan's shops offer visitors the opportunity to buy Ecuadorian handicrafts such as ponchos, tapestries, ceramics, jewelry.

#### **Your Safety is Very Important**

Every effort has been taken by Gate 1 Travel to ensure your safety. However, it is important that you do not allow your common sense to take a vacation while on your trip. Here are several tips which, if followed, will save much potential hardship:

- Be aware of potentially dangerous places and situations as you would be at home. Avoid wearing expensive jewelry and carry your valuables concealed in inside pockets or hidden pouches. Your objective is to avoid drawing attention and to blend in with the crowd
- Don't put all your valuables (money, credit cards, passports, etc.) in the same place (in case one wallet is stolen, you should have other valuables and identification in another safe place)
- Do not leave valuables laying loose in your room. Use the hotel safe. Keep copies of your passports, credit card numbers and travelers

checks numbers in the hotel safe

- Credit cards are generally accepted everywhere and are safer than traveling with large amounts of cash
- Do not pack valuables (cameras, computers, jewelry, etc.) in your checked luggage. Keep hard-to-replace valuables with you in your carry-on bag
- Keep wallets safely tucked into front trouser pockets and/or wear a money pouch inside your clothing
- Carry handbags close to your body, shoulder bags the cross-body method with the bag in front of your body.

If you've purchased an escorted tour program, your travel documents will include telephone numbers of local Gate 1 Travel representatives who will do their utmost to assist you in the event of an emergency. The numbers are printed on your Gate 1 Travel vouchers. Please copy the numbers. Once you relinquish the voucher, you will not have this information. Passengers traveling independently should employ the services of hotel concierges and local authorities.

**Peru** - While we recommend that you apply reasonable caution and common sense when traveling in any country, please be aware that in Peru, there are significant issues with theft in public places. Always keep valuables in a safe place and avoid walking alone. We recommend that taxis be reserved via the hotel concierge desk when possible. As in most parts of the world, be aware of your surroundings and keep to well-lit and populated areas.

### **Tourist Street Scams**

Pickpockets and thieves can destroy an otherwise wonderful holiday. Be mindful of these precautions to help avoid being scammed or robbed:

- Remain alert and cautious. Be wary of any unusual contact or commotion in crowded public places, including train stations, markets, subways and tourist sites;
- Be especially careful when traveling independently, or leaving your tour group to explore on your own. Try not to travel alone, especially at night. Avoid narrow alleys and poorly lit streets;
- Use only official taxis and check the change you receive from all taxi drivers and vendors;
- Beware of pickpockets often working with an accomplice who will distract you by spilling something on you, dropping a wallet or other seemingly valuable object, or tripping and falling down in front of you;
- Beware of aggressive street vendors who may approach you offering a demonstration which may end with you being pressured to purchase an item or act as a distraction for another pickpocket;
- Don't tip beggars;
- Wear the shoulder strap of your bag across your chest;
- Carry modest amounts of cash (US dollars) in small denominations so that you can avoid flashing large bills when paying for small items;
- ATM machines can be a convenient way to carry less currency. However those machines too can be used for robbery. Be wary of anyone who can look over your shoulder when inputting PINs. Another scam involves rigging the machine with a plastic insert which makes your card retrieval difficult; the thief then removes your card after you walk away;
- If you are confronted, do not fight back - give up your valuables. If your possessions are lost or stolen, report the loss immediately to the local police and keep a copy of the official report for insurance claims.

### **Local Emergency Phone Numbers**

#### **Peru**

- General Emergency: 011

#### **Ecuador and Galapagos**

- Ambulance: 131
- Police: 101

#### **Electricity**

Please note: The U.S. uses 120 volts and you can purchase a converter and transformer at most hardware stores for your 120V appliances.

**Peru** - The voltage used is 220 volts.

**Ecuador and Galapagos** - The voltage used is 110 volts.

#### **Code of Conduct**

**Peru** - Shaking hands is the standard greeting. Visitors should observe normal courtesies. The atmosphere is generally informal and casual dress is appropriate. Please demonstrate respect for the cultural artifacts of the indigenous peoples.

**Ecuador and Galapagos** - Shaking hands is the standard greeting. Modest casual dress is appropriate. Request permission before photographing people. Common courtesies should be observed.

**In the Galapagos:** Smoking is not permitted anywhere on the Galapagos Islands. Please respect efforts to keep the islands in their pristine condition. There is little to no cell phone reception in most areas of the Galapagos Islands.

#### **Gratuities**

Tipping is always a matter of personal discretion. For your convenience, please use the summary below as a guideline for recommended gratuity amounts. Please be aware that tipping is considered by many locals to be a part of their normal remuneration and some may approach you for additional "compensation." There is no need to be intimidated by the request, nor should you feel pressured to pay more than recommended. If you become uncomfortable by any behavior you encounter, please advise your tour manager or phone our local office. Numbers are provided in your documents for your convenience.

### **Suggested Tipping: Peru, Ecuador & Galapagos**

Tour Manager (Coordinator; may or may not act as a guide): \$6 per person per day

Tour Manager helper: \$1 per day

Driver (Provides chauffeur services and limited assistance with luggage) : \$3 per person per day, \$2 per half day

Local Guide (Offers in-depth information at specific locations. There may be one or many guides along a tour program): \$3 per person per day of sightseeing, \$2 per half day

Peruvian Amazon Cruise: Crew: \$15 per person per day

Housekeeping: \$3 per room per day

Hotel porters and wait staff: Included

**Peru** - Gratuities are appreciated and expected for good service in restaurants and other places that cater to tourists.

**Ecuador and Galapagos** - Gratuities are appreciated and expected for good service in restaurants and other places that cater to tourists.

### **Food and Meals**

As specified in each itinerary. Meals are based on the hotel's or restaurant's buffet or set menu. In general, beverages are not included, unless specifically stated. Although Gate 1 cannot make guarantees, every effort will be made to honor special dietary requests submitted in writing at least 72 hours prior to departure to [info@gate1travel.com](mailto:info@gate1travel.com).

**Peru** - While it is generally safe to eat fully cooked meats and vegetables, care should be taken to avoid undercooked meat and uncooked fruits and vegetables. Because tap water is not potable, visitors should only drink bottled water or water that has been boiled and filtered. Avoid ice, as it is usually made from tap water.

### **Machu Picchu Trains**

Due to very limited storage space, only one small backpack / daypack / handbag per passenger is permitted onboard trains to Machu Picchu. This applies for overnight stays as well. Additional luggage will be transported to and held at your hotel in Cuzco for no additional charge. Passengers who wish to bring extra luggage on the train will be charged an additional fee directly by the train operator; this extra luggage will follow in a separate train.

A passport or picture ID is required to board all Machu Picchu trains.

### **Customer Service**

## Travel Insurance

If you purchased travel insurance, remember to keep all boarding passes, ticket copies and receipts for expenses paid during your trip should it later become necessary to file a claim. If you purchased the Cancel-For-Any-Reason protection supplement (not available for all packages), Gate 1 Travel must receive your written cancellation notification at least 72 hours before departure. Details of policy inclusions may be found at [www.gate1travel.com/insurance.htm](http://www.gate1travel.com/insurance.htm). You may want to print a copy of the insurance details to carry with you on your trip.

## Pre-purchased Services

Your document packet will include vouchers, and/or airline ticket, rail ticket, cruise ticket, for all services which have been booked through and pre-paid to Gate 1. It is your responsibility to arrive on time for all scheduled services. Arriving late for a flight, cruise or scheduled program may be considered a "no-show" in which case you will not be eligible for any refund for the unused services. Should you be requested to pay for any portion of the services which have already been pre-paid, please follow these procedures:

1. Pay as requested
2. Obtain a receipt
3. Remit to Gate 1 Travel upon your arrival home with a written explanation of the situation.

## Amendments to Original Itinerary

Please refer to [www.gate1travel.com/Destinations/terms.aspx](http://www.gate1travel.com/Destinations/terms.aspx) for an explanation of our Change and Cancellation policies. Cancelled services will be subject to an administrative processing fee plus any expenses imposed by suppliers as a result of the changes. Should you wish to add or change services after the departure from the USA, you must pay directly to the service provider, such as the hotel or airline, not to Gate 1. The cost of any changes or additions will be at the local rate at the time of the amendment, not per the Gate 1 brochure, and must be borne by you. Gate 1 is not obliged to guarantee promises (written or verbal) made by local hotel staff, tour guides or any other persons not under direct employ with Gate 1.

## Customer Service

All customer service issues and refund requests must be submitted in writing and received no later than 30 days after your return. Refunds are subject to a processing fee of \$50 plus any hotel and/or supplier charges incurred. Claims for unused services should be substantiated in writing by local representatives. Airline flight cancellations and delays for any reason are not the responsibility of Gate 1 Travel. Submit your claim directly to the airline. Gate 1 Travel does not guarantee airline response. Processing of claims will take up to eight weeks from the date Gate 1 receives relevant documents. There will be no refunds for unused package tour services or features, including missed transfers due to airline changes and/or missed flights, unused meals, missed sightseeing tours, unused entrance fees, and accommodations.

## Your Feedback

Your feedback is important to us. Shortly after returning from your trip, you will receive an email from Gate 1 Travel requesting your feedback via a brief online survey. We are constantly striving to improve our programs and your opinion is very important to us. Thank you again for choosing Gate 1 Travel.

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